

Faculty of Health Sciences - OUSL
Department of
Peer Evaluation of Draft Course Material

Course Code and Title:

Session No(s):

Writer:

Peer Evaluator:

Guidelines for critical commenting on draft course material

Please comment on the aspects that are good and those that need improvement to make the material more suitable for distance learners. Where possible provide guidance on how the material could be improved. The following list provides a general guide on the main aspects you need to focus on when evaluating draft course material for a colleague.

Learning Outcomes

- *Are they clearly stated and relevant?*
- *Would learners have difficulty achieving them?*
- *Are they phrased using verbs where the performance can be observed?*

Teaching structure and presentation

- *Have block, units and sessions been split up appropriately?*
- *Have introductions, summaries, etc been included?*
- *Have topics and subtopics been introduced in the introduction?*
- *Is the subject content sufficient to achieve the objectives?*
- *Is the content logically presented?*
- *Are explanations clear and complete?*
- *Are there any sections likely to give problems/difficulties for learners?*
- *Have new terms and concepts been sufficiently introduced and explained?*
- *Have appropriate examples been included?*
- *Are diagrams, tables, lists, etc., clear and appropriate?*
- *Has the subject matter been presented in an easy to follow continuous flow?*
- *Is the writing reader-friendly - active voice, "You" and "I" style of writing, simple and short sentences and paragraphs, etc?*
- *Is there any section likely to motivate critical thinking?*

Activities

- *Have activities, Self-Assessment Questions (SAQs)/Review Questions, in-text questions been included with appropriate feedback?*
- *Are they appropriate and achievable?*

When you complete, please return the drafts together with this form (duly signed), to the writer.

Thank you.

I have noted my comments on the relevant pages of the course material. In addition, the following general comments / suggestions / recommendations are noted (use additional sheets if necessary).

Signature of Evaluator:

Date: